



# Handy “Clocks Fall Back” Checklist

*Sunday, November 1, 2015*

- Automatic lighting in Common Areas and parking lot
- HVAC panels in exercise room, clubhouse, lobby & leasing office
- Automatic sprinkler system (Reduce watering with colder temperatures and avoid night watering in freezing weather)
- Automatic settings for Jacuzzi and pool
- Clocks in laundry room, exercise room, clubhouse, lobby & leasing office
- Leasing Office fax machine and phone system
- Close circuit video security system - DVR's clock
- Leasing Office alarm system
- Vacant housing units being shown & Clubhouse – microwave and oven clock
- Test batteries in smoke alarms
- Enjoy the extra hour of sleep 😊

*Provided by:*

**CIC**  
The Power of Decision™